

Crawley Borough Council

15 September 2006

Agenda for the **General Purposes Committee** which will be held in Committee Room B, Town Hall, Crawley, on **Monday 25 September 2006 at 8.00 p.m. (or at the conclusion of the meeting of the Audit and Governance Sub Committee, whichever is the later)**

Nightline Telephone No. (01293) 551636

Head of Democratic Services

Members Councillors R D Burrett (Chair), D English (Vice-Chair),
B K Blake, C A Cheshire, D G Crow, M T Head, R A Lanzer,
J Mortimer D J Shreeves, J G Smith and L A Walker.

Please note that Members requiring refreshments should contact Member Services on 01293 438391 no later than 48 hours before the meeting
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Please contact Julia Green (Democratic Services Division) if you have any queries regarding this agenda.

Telephone number: 01293 438282

Email: Julia.green@crawley.gov.uk

Business - Part A

1. Minutes

To approve as a correct record the [minutes](#) of the meeting of the Committee held on 27 June 2006 (**Enclosure A**).

2. Apologies for Absence

3. **Members' Disclosures of Interest**

Members must declare if they think they have an interest in any item on this agenda and what the interest is. They have a personal interest if a reasonable person thought they had a greater interest in it than other residents of the town. If this was considered so great it would affect Members' judgements, it becomes prejudicial.

If a Member has a:

Personal and Non Prejudicial Interest – they must declare it, they may stay in the meeting, speak and vote.

Personal and Prejudicial Interest – they must declare it, leave the meeting while the item is discussed and take no part in the decision making.

4. **Audit and Governance Sub - Committee**

To receive the minutes of the meetings of the Audit and Governance Sub Committee held on 29 June 2006 ([Enclosure B](#)) and 7 September 2006 ([Enclosure C](#)).

5. **Changes to the Constitution**

(a) Budget Procedure Rules

Minor changes are being proposed in respect of the budget process and it is necessary to make amendments to the Constitution to facilitate these changes.

Under the revised procedure the views of Members on the Budget Strategy will be sought through the Overview and Scrutiny Commission meeting.

In addition, the recommendations of the Budget Advisory Group (which will replace the Service Priority Working Group) on savings and growth will be considered by the Executive in January. The Executive's recommendations from the January meeting together with those on the final budget and the level of Council Tax from the meeting of the Executive in February will be considered by the full Council at its meeting in February/March. (Previously these matters went to full Council in two stages. However, the new procedure will have the effect of streamlining the process)

The Committee is therefore asked to **RECOMMEND** the Council to substitute the wording set out in [Enclosure D](#) to this agenda for paragraphs 2(a) to (h) of the Budget Procedure Rules in the Council's Constitution.

(b) Council Procedure Rules

The Committee is asked to **RECOMMEND** the Council to add the following wording to paragraph 2.1 of the Council Procedure Rules in the Council's Constitution:-

'There shall be no debate on any item included in a report of the Executive, Overview and Scrutiny Commission, or of a regulatory committee, where the item in that report has been previously debated at an Extraordinary Meeting of the Council and where a decision was made on the matter at that Extraordinary Meeting.'

(c) Changes to the delegation scheme

The Committee is asked to **RECOMMEND** the Council to make the following amendments to the Council's Constitution :-

Amend the following delegation (through the functions of the General Purposes Committee) :-

'This function is delegated to the **appropriate Head of Service and the Head of Legal Services**

The enforcement of byelaws'

6. Supplemental Agenda

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

Please contact Democratic Services on 01293 438282 if you would like a translation of any part of this agenda or copies in Braille, large print, audio tape or computer disk. If you require information on how to get to the meeting by public transport please ring West Sussex Traveline number on 0870 6082608

